

## **Promoting Positive Behaviour**

- We will undertake an annual audit of the provision to ensure the environment and practices supports healthy social and emotional development. Findings from the audit are considered by management and relevant adjustments applied. (A useful guide to assessing the well-being of children can be found at [www.kindengezin.be/img/sics-ziko-manual.pdf](http://www.kindengezin.be/img/sics-ziko-manual.pdf))

Do we need Promoting Positive Behaviour and Achieving Positive Behaviour?

## **Parental Involvement**

When we refer to 'parents', we mean both mothers and fathers; these include both natural or birth parents, as well as step-parents and parents who do not live with their children, but have contact with them and play a part in their lives. 'Parents' also includes same sex parents, as well as foster parents.

## **Health and Safety General Standards**

- We ensure that all warning signs are clear and in appropriate languages.

## **The Role of the Key Person and Settling-in**

### **Procedures**

- We allocate a key person before the child starts.
- I am the key person for each child that attends my setting.

## **Employment**

- We require that all our staff and volunteers keep their DBS check up-to-date by subscribing to the DBS Update Service throughout the duration of their employment with us.

Currently not in the policy but in the PLA guides

### *Training and staff development*

- [For group provision: Our manager and deputy hold the CACHE Level 3 Diploma for the Children and Young People's Workforce or an equivalent qualification and at least half of our other staff members hold the CACHE Level 2 Certificate for the Children and Young People's Workforce or an equivalent or higher qualification.]

## **Food Hygiene**

- The health and safety officer and deputy officer plus the deputy manager carry out daily opening and closing checks on the kitchen to ensure standards are met consistently. (See Safer Food, Better Business)
- Packed lunches are stored in the corridor on a lunch trolley and parents are advised to add ice packs to their child's lunch box. Un-refrigerated food is served to children within 4 hours of preparation at home.